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| <b>POLICY</b> |  | <b>College of<br/>Electrical<br/>Training</b> | <b>STATEMENT</b> | <b>PS 01</b>        |
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The College of Electrical Training (CET) is a private training provider supported by the Electrical Contractors Association and the Western Australian electrical industry.

The College is committed to the concepts and ideals of improvement and advancement of the Electrical and Telecommunications Industries through training.

The CET supports the view that through an efficient and effective system of training, Western Australia and the Nation will be able to develop the skilled workforce required to establish and secure its position as a major participant within the global market economy.

## **Our Vision Statement**

The College of Electrical Training will be the major Private Training Provider of Electrical and Telecommunications Training in Western Australia.

### *Offering the people*

A high quality training environment for the delivery of Electrical, Electrotechnology and Telecommunications training through:

- ◆ Fostering quality training and diverse learning styles
- ◆ Outcomes focused on clients needs
- ◆ Commitment to quality and continuous improvement
- ◆ Addressing industry's labour needs
- ◆ Increased equitable access
- ◆ A community environment, which respects commercial and social values in the interests of Western Australia and Australia as a whole.

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The CET follow a documented process that complies with the requirements of the Australian Quality Training Framework (AQTF). The CET believe that success is achieved by:

- ◆ Strategic management and planning;
- ◆ Training and motivation;
- ◆ Adherence to documented processes;
- ◆ Investigation of the quality system and deficiencies in deliverable's;
- ◆ Implementation of effective corrective action;
- ◆ Continuous improvement; and
- ◆ Maintaining suitable premises and equipment

The management and training team is fully committed to the successful implementation and maintenance of the management systems.

## **MISSION STATEMENT**

To achieve the *vision* of the College of Electrical Training through a commitment to our core business principles:

Namely:

- ◆ Deliver of quality vocational education to the Electrical, Electrotechnology and Telecommunications industries.
- ◆ Provision of strategic leadership in vocational training and community training services.

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- ◆ Continuously improve the quality of training and in doing so meet the changing needs of industry and contribute to life long learning.
- ◆ Assurance that the College of Electrical Training will operate under the guidance of the Australian Quality Training Framework (AQTF).

It is the responsibility of all people involved in the delivery of the College of Electrical Training business to adhere to the requirements of this policy.

The College of Electrical Training shall make every effort to ensure all necessary resources to achieve the above objectives are provided.

The Director  
Geoff Hender

19.06.06