



POLICY STATEMENT

The Electrical and Communications Association of WA Inc. trading as the College of Electrical Training (CET) is an industry training provider allied with the National Electrical Communications Association for the training of stakeholders within the Western Australian electrical industry.

CET is committed to the concepts and ideals of improvement and advancement of the Electrical and Telecommunications Industries through training.

CET supports the view that through an efficient and effective system of training, Western Australia and the Nation will be able to develop the skilled workforce required to establish and secure its position as a major participant within the global market economy.

Our Vision Statement

CET is the major private training provider of electrical and telecommunications training in Western Australia.

CET offers ECA, NECA Members and the electrical industry:

A high quality training environment for the delivery of Electrical, Electrotechnology and Telecommunications training through:

- ◆ Fostering quality training and diverse learning styles
- ◆ Outcomes focused on clients needs
- ◆ Commitment to quality and continuous improvement
- ◆ Addressing industry's labour needs
- ◆ Increased equitable access
- ◆ A community environment, which respects commercial and social values in the interests of Western Australia and Australia as a whole.

CET follows a documented process that complies with the requirements of the Standard for RTO's 2015. CET believes that success is achieved by:

- ◆ Strategic management and planning;
- ◆ Training and motivation;

- ◆ Adherence to documented processes;
- ◆ Operating under a quality system;
- ◆ Adherence to a prompt implementation of effective corrective actions;
- ◆ Continuous improvement process; and
- ◆ Maintaining suitable premises and equipment to deliver quality training.

The management and training team is fully committed to the successful implementation and maintenance of the management systems.

MISSION STATEMENT

To achieve the **vision** of CET through a commitment to our core business principles:

Namely:

- ◆ Delivery of quality vocational education to the Electrical, Electrotechnology and Telecommunications industries.
- ◆ Provision of strategic leadership in vocational training and community training services.
- ◆ Continuously improve the quality of training and in doing so meet the changing needs of industry and contribute to lifelong learning.
- ◆ Assurance that the College of Electrical Training will operate under the guidance of the Standards for RTOs 2015.

It is the responsibility of all people involved in the delivery of CETs business to adhere to the requirements of this policy.

CET shall make every effort to ensure all necessary resources to achieve the above objectives are provided.

Authorised by:

General Manager
Steve Hall

5th March, 2020