



POLICY STATEMENT

The Electrical and Communications Association of Western Australia Inc. is a not-for-profit charity committed to providing training for the stakeholders within the Western Australian electrical, telecommunications, construction, warehousing, mining and aviation industries.

The training delivery business units of The Electrical and Communications Association of Western Australia Inc. trading as College of Electrical Training and Equip-Safe (herein referred to as ECA WA) are both dedicated to the concepts and ideals of improvement and advancement.

ECA WA supports the view that through an efficient and effective system of training, Western Australia and the Nation will be able to develop the skilled workforce required to establish and secure its position as a major participant within the global market economy.

Our Vision Statement

ECA WA is the major private training provider of electrical and telecommunications, forklift, elevating work platform, working safely at heights, confined spaces, and gas detection training across a range of industries in Western Australia.

ECA WA offers:

A high-quality training environment for the delivery of electrical, electrotechnology and telecommunications, forklift, elevating work platform, working safely at heights, confined spaces, and gas detection training through:

- ◆ fostering quality training and diverse learning styles;
- ◆ outcomes focused on clients' needs;
- ◆ commitment to quality and continuous improvement;
- ◆ addressing industry's labour needs;
- ◆ increased equitable access; and
- ◆ a community environment, which respects commercial and social values in the interests of Western Australia and Australia as a whole.

ECA WA follows a documented process that complies with the requirements of the Standard for RTO's 2015 and believes that success is achieved by:

- ◆ strategic management and planning;
- ◆ training and motivation;
- ◆ adherence to documented processes;
- ◆ operating under a quality system;
- ◆ adherence to a prompt implementation of effective corrective actions;
- ◆ continuous improvement process; and
- ◆ maintaining suitable premises and equipment to deliver quality training.

The management and training team is fully committed to the successful implementation and maintenance of the management systems.

MISSION STATEMENT

To achieve the vision of ECA WA through a commitment to our core business principles:

- ◆ delivery of quality vocational education to the electrical, electrotechnology and telecommunications as well as construction, warehousing, mining, aviation and other allied industries;
- ◆ provision of strategic leadership in vocational training and community training services;
- ◆ continuously improve the quality of training and in doing so meet the changing needs of industry and contribute to lifelong learning; and
- ◆ assurance ECA WA will operate under the guidance of the Standards for RTOs 2015.

It is the responsibility of all people involved in the delivery of ECA WA's business to adhere to the requirements of this policy.

ECA WA makes every effort to ensure all necessary resources to achieve the above objectives are provided.

Authorised by:

General Manager
Steve Hall

15th February 2023